



School of Skilled Trades
and Continuing Studies

Certified Nurse Aide Program

How to Become a Certified Nurse Aide (CNA) in Texas

1. Complete Nurse Aide Training

- **Training Requirements:** Finish a state-approved nurse aide training program with **60 hours of classroom** and **40 hours of clinical training** or the HHSC computer-based training (CBT) with **60 hours of online classroom training** and **40 hours of clinical training**.
- **Register for Face-to-Face Training at Tyler Junior College (TJC):** Nurse Aide Training and Competency Evaluation Program (NATCEP) training course at TJC, visit <https://tjc.edu2.com/category/517/health-professions> or call TJC Continuing Studies at 903-510-2900.
 - The registration fee will be due at this time.
 - Upon successful completion of the Clinical Readiness Evaluation, the student will be added to TJC Clinical Rounds (no additional fee required for clinicals).
- **Complete the Certified Nurse Aide Program Registration Packet provided by TJC at the time of registration.**
 - Complete Criminal Background Check Authorization.
 - Complete or provide proof of immunizations, including TB results.
 - Provide valid photo identification (State ID or Driver's License)
- **Register for Clinicals after completing HHSC computer-based training:** Call Tyler Junior College Continuing Studies at 903-510-2900 to register for and schedule your Clinical Readiness Evaluation.
 - Upon successful completion of the Clinical Readiness Evaluation, the student will be added to the CBT Clinical Rounds, and the registration fee will be due.
 - Clinical rounds will be completed at the same facilities and with the same rules and expectations as students attending Tyler Junior College's face-to-face classroom training.

2. Submit an Application through TULIP

- **Application Submission:** After finishing the training, submit a New Nurse Aide by Examination Application in TULIP.
- **Create Account:** Log in to TULIP to create an account and reset your password if needed.
- **Application Review:** HHSC staff will review your application. If there are any issues, they will ask you to fix them.



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3. Get NATCEP Approval

- **Training Approval:** The director of your training program must approve your training in TULIP. To be eligible for approval, you must:
 - Successfully complete the training.
 - Pass a background check based on requirements in Texas Health and Safety Code 250.006.
 - Ensure you are not listed on the Employee Misconduct Registry.
 - Follow all the rules and expectations agreed to on the first day of class.
- **Email Notification:** You will get an email with a link to register for the exam.

4. Schedule and Pass the Exams

- **Prometric Scheduling:** Prometric handles scheduling and testing. Call 800-488-5787 or email TXCNA.
- **Exam Registration:** Sign up and pass the written and skills exams.
- **Exam Location:** TJC is a Licensed Prometric Testing Facility. Your exam will be held on the TJC West Campus.

5. Get Your Certification

- **Exam Scores:** Your exam scores will be sent to TULIP from the Prometric system.
- **Certificate Issuance:** HHSC staff will issue your certificate and change your application status to "Approved." You will get an email from TULIP.
- **Print Certificate:** You can print your certificate from TULIP.

For more details, check out the Texas Health and Human Services website: [Become a Certified Nurse Aide in Texas](#).